



200 N. RIVER ST. | MONTGOMERY, ILLINOIS 60538

MINUTES

Intergovernmental Committee Meeting

August 8, 2022

I. Trustee Betsinger called the meeting to order at 5:33P.

II. ROLL CALL

Village President Matt Brolley	Absent
Trustee Matt Bauman	Yea
Trustee Tom Betsinger	Yea
Trustee Dan Gier	Yea
Trustee Steve Jungermann	Yea
Trustee Doug Marecek	Yea
Trustee Theresa Sperling	Yea
Village Clerk Debbie Buchanan	Absent

Also present: Village Engineer Pete Wallers, Communications Manager Kristina Nemetz, and Director of Public Works Mark Wolf

III. **Public Comment** NONE.

IV. **Minutes of May 23, 2022** : Trustee Sperling moved to approve the minutes of the May 23, 2022, Intergovernmental Minutes. Trustee Bauman seconded this motion. Motion carried 6-0.

V. **Items for Discussion**

- A River Run operations meeting will take place in September to coordinate between the staff from EEI and the Village of Montgomery.
- Trustee Gier notified the committee that the River Board Grant Application from Arboretum Park was denied. He mentioned to the other Trustees that there is funding from Keith Wheeler that he would like them to consider using for this project.
- Seniors are still inquiring about bringing the Senior Lunch back, but as of now it is not taking place. Will review again at the next meeting.
- Manager Nemetz updated the Board on Montgomery Fest 2022. Currently the fest has 11 food vendors, 34 parade entries, 57 sponsors, 17 craft vendors, and 10 entries for the car show.
- Nemetz additionally thanked the staff for stepping up to handle the large amount of coordination required for the Montgomery Fest. It was a Village-wide effort.
- The Montgomery Fest Team is comprised of the following departments who oversee the various Fest responsibilities.
 - Administration: Vender Management, Invoice, Contracts, Craft & Mark Fair, Marketing & PR, Parade, Petting Zoo, Volunteer Recruitment, VIP Event.
 - Community Development: HPC Car Show, Settlers Cottage Open During Fest

- Finance: Sponsorship Recruitment, Sponsorship & Vendor Management, Food Vendor Point of Contact, ATMs, Check Requests, Accounts Receivables and Payables
- Police: Incident Action Plan, River Street Resident Communication, Chalk with a Cop, Back to School and Carnival Collaboration with Nicholson Elementary School, Parade Assistance, Montgomery-Countryside Fire Department, Carnival - Background Checks
- Public Works: Layout, Set-Up, Fox Valley Park District Coordination, Communication (radios), Golf Carts, Street Closures, Sound, Light & Staging Load In, Carnival On-Site Management and Execution
- The Fest features several new things this year including:
 - Expanded Shuttle Service to offer free shuttles on Friday evening in addition to Saturday and Sunday
 - FT Cares & Nicholson Partnership for Free Carnival Wristbands for School Participation
 - Single Entry, Enhanced Access,
 - Ice Partnership in Lieu of Onsite Sales
 - Volunteer Shirts and Enhanced Volunteer Recruitment Efforts
 - New Carnival Vendor
 - New Sound & Light Vendor
 - Car Show Moved to Saturday, August 20
 - Craft Fair returns as Craft & Marketplace on River St.
 - STEM (Mr. Freeze), Church (New Life Montgomery Church) & Yoga in the Park (Neighborhood Barre Oswego)
- Friday night activities and entertainment include three bands from 4-10P. The Fest is advertised as opening to the public at 5P. The VIP Event (sponsors and staff only) opens at 4P. Trustees are to come to the stage at approximately 5:30P when Mayor Brolley welcomes the crowd. After his welcome the Montgomery-Countryside Fire Department will present the colors and the National Anthem will be played by the Sound & Light Team.
- Manager Nemetz reviewed additionally the Saturday and Sunday events of the fest which include:
 - Saturday: Mr. Freeze, Chalk with a Cop, Craft Fair & Marketplace on River St., Petting Zoo, and the Car Show in Austin Park.
 - Sunday: Carp Derby, Church in the Park, Yoga on the River, Petting Zoo, Parade, and Fireworks.
 - The carnival, beer tent, sponsor booths, family tent, food vendors, and shuttles will run both days as well.
- The layout and map for this year's fest will remain like the 2021 Fest. One slight change is the fest will not only have one main point of entrance at the intersection of Mill and River Streets.
- Manager Nemetz opened the floor to Trustees for questions.
- Trustee Jungermann asked if the staff would be doing a bag search on entry. Chief Smith said that they have considered in the past, but if you search one bag you have to search all and it brings with it some additional risk and bottlenecking at the fest entrance.
- Trustee Jungermann wanted to make sure a band he did not like from last year was not coming back. Manager Nemetz confirmed that the band is not back.
- Trustee Jungermann asked if there could be fencing for the stage. Director Wolf confirmed were already plans to place fencing around the stage.

VI. New Business / Discussion

- Chief Smith announced to the committee that Cop on Top will return to Dunkin Donuts on Douglas Rd. on Friday, August 19 from 5-9A. The Police Department would be manning the location and accepting donations.

VII. Schedule of Upcoming Events

The next meeting is on September 26 at 6:00P.

Canceled meetings include October and December. The remaining meetings for the year are September 26 and November 28.

VIII. Adjournment:

Seeking no further business to come before the Board, moved by Trustee Bauman and seconded by Trustee Marecek, the meeting adjourned at 6:37P. Motion carried 6-0.